



# Holy Apostles College & Seminary

---

33 Prospect Hill Road, Cromwell, Connecticut 06416  
(860) 632-3010 | info@holyapostles.edu | holyapostles.edu

## HACS Campus Copyright Guidelines for Students for Posting on Populi

(Rev. 1/29/25)

### Copyright Responsibilities

1. All postings by students represent the copyrighted work of the student who posted the work.
2. A student is not to forward another students postings from one class to another without written permission from their classmate.
3. Any on-line reserved readings and/or multi-media resources posted in a course by a faculty member are to be utilized only by a student enrolled in the class. No further copies are to be made or downloaded.
4. If a student wishes to post material into a discussion that is available on the internet, the student may **only post a link** to connect to the URL. This includes, but is not limited to, links to videos, music clips, dance clips, artwork, and texts.
5. A student may only incorporate **images** into their discussion posts that are free of copyright restrictions unless copyright permissions have previously been granted. Images must clearly indicate that they are for free distribution and/or contain a notice of one of the Creative Common Licenses. Attributions must be noted.
6. All Populi courses will be closed after the end of a semester. A student may retain only his/her postings and any faculty-created material the faculty member permits the copying of.