



Holy Apostles College and Seminary, a private, not-for-profit college located in Cromwell, CT, offers a faithfully Catholic, 100% online and on-campus liberal arts degree program for undergraduate students, as well as 100% online graduate degree programs in Philosophy, Theology, Sacred Scripture, Pastoral Studies and a Master of Divinity in the New Evangelization. With under 1,000 students, HACS is looking for a professional who can work in a small campus environment that offers affordable and authentically Catholic academic degree programs.

Holy Apostles College and Seminary invites applications for a Philosophy program director. Philosophy is one of Holy Apostles's fastest growing programs. The college offers Philosophy courses in a small campus-based program as well as fully online bachelor's and master's degrees. Review of applications will begin October 15 and continue until the position is filled. The anticipated start date is January 2024.

Requirements:

Applicants must possess a Ph.D. in philosophy from a regionally accredited institution of higher education, with a specialization in Thomistic philosophy, devotion to service, support for the college's mission, and a willingness to take the Oath of Fidelity and Profession of Faith.

The successful candidate will form part of a campus-based team that will strongly support the mission of HACS and contribute to the overall excellence of the institution by maintaining and improving academic quality, managing faculty in the program in a collaborative manner, and fostering frequent and open communication among those in the program. The position accomplishes this through a respectful, constructive, and energetic style, guided by the Charism and Mission of the College and Seminary and the Society of the Missionaries of the

Holy Apostles. Two-three years of administrative experience in program direction is preferred.

Faculty Duties:

- Teach three courses per semester which can be a combination of graduate and undergraduate courses, delivered online and in person based on scheduling needs
- Hold weekly office hours and attend faculty meetings
- Serve on faculty committees.
- Maintain an active research agenda

Philosophy Program Director Duties

The Philosophy Program Director is responsible for leading and managing all aspects of both undergraduate and graduate programs, both on campus and online, under the supervision of the Vice President of Academic Affairs (VPAA). The successful candidate must have a strong commitment to education and be willing to devote the necessary time and resources to ensure the smooth day-to-day functioning and overall academic excellence of the programs.

Responsibilities:

- Oversee all academic matters pertaining to undergraduate and graduate Philosophy programs including submission of academic class schedules to Associate Dean and Registrar.
- Coordinate with advisors and meet regularly to answer curricular questions and to ensure satisfactory academic progress of degree plans.
- Develops new curricular proposals for degree programs and/or revising standing degrees and requirements done in conjunction with the curriculum committee and Associate Dean.
- Coordinate assessment of student learning outcomes as well as academic program review.
- Serve on the hiring committee for Philosophy instructors.
- Supervise faculty and monitor courses for academic quality.

Salary range: \$68-72,000

To apply please submit:

- a cover letter,
- C.V.,
- evidence of teaching effectiveness (including evaluations).
- a statement of your teaching philosophy and how it fits with the vision of Catholic higher education expressed in *Ex corde Ecclesiae*;
- a statement of understanding of the mission of Holy Apostles College and Seminary
- three letters of reference;
- and official transcripts.

All materials must be submitted electronically to Dr. Lesley DeNardis (Vice President of Academic Affairs, Philosophy Search Committee)

ldenardis@holypostles.edu